

October, 2022

Date: 09/11/2022

Nelson Town Council

Page 1

Time: 16:50

**Bank Reconciliation Statement as at 31/10/2022  
for Cashbook 1 - Current Bank Account**

User: NH

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
LLoyds Bank	28/10/2022	120	1,533,704.44
			<u>1,533,704.44</u>
<b><u>Unpresented Cheques (Minus)</u></b>		<b><u>Amount</u></b>	
26/07/2022 2554 Spring Bank Allotment Society		200.00	
26/07/2022 2556 Manor Street Allotment Society		200.00	
28/09/2022 2592 North West Event Medical Solut		330.00	
29/09/2022 2595 Maxigene Enviromental Services		90.00	
02/10/2022 DD npower Business Solutions		174.90	
19/10/2022 2602 Option Hygiene Ltd		107.28	
24/10/2022 2603 Fence Gate		480.00	
24/10/2022 2604 Borough of Pendle (PBC)		1,295.40	
26/10/2022 2605 Zurich Municipal		480.20	
30/10/2022 DD Vodaphone		89.53	
			<u>3,447.31</u>
			1,530,257.13
<b><u>Receipts not Banked/Cleared (Plus)</u></b>			
		0.00	
			<u>0.00</u>
			1,530,257.13
		<b>Balance per Cash Book is :-</b>	<b>1,530,257.13</b>
		<b>Difference is :-</b>	<b>0.00</b>

Date: 09/11/2022

## Nelson Town Council

Page: 142

Time: 16:51

## Cashbook 1

User: NH

## Current Bank Account

For Month No: 7

## Receipts for Month 7

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		1,555,007.91					1,555,007.91	
BGC Banked: 06/10/2022		1,888.00						
BGC NationalHeritage Lottery Grant		1,888.00			1077	100	1,888.00	Heritage Lottery Grant Monies
Total Receipts for Month		1,888.00	0.00	0.00			1,888.00	
Cashbook Totals		1,556,895.91	0.00	0.00			1,556,895.91	

Date: 09/11/2022

## Nelson Town Council

Page: 143

Time: 16:51

## Cashbook 1

User: NH

## Current Bank Account

For Month No: 7

## Payments for Month 7

## Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
02/10/2022	npower Business Solutions	DD	174.90		8.33	4330	140	166.57	Christmas Lighting Electricity
03/10/2022	Asset Monitoring Solutions	DD	9.00		1.50	4680	190	7.50	FM Lite Monthly Hosting
04/10/2022	Coalition FacilitiesManagement	2597	5,130.00		855.00	4520	170	4,275.00	Flower Watering - Sept 2022
06/10/2022	Coalition FacilitiesManagement	2598	1,359.60		226.60	4520	170	1,133.00	Removal of Baskets & Troughs
07/10/2022	Adecco UK Ltd.	2599	548.88		91.48	4025	110	457.40	Ms F Spencer Wage w/e 30/09/22
10/10/2022	Blackburn with Darwen Borough	2600	1,083.00		180.50	4680	190	902.50	HR Payroll Contract Year 3of3
12/10/2022	Vodafone	DD	25.84		4.31	4150	110	21.53	Office Phone and Broadband
15/10/2022	Business Waste Ltd	DD	242.75		40.45	4101	160	202.30	Waste Collections - Nov 2022
15/10/2022	Daisy Communications	DD	47.41		7.90	4100	160	39.51	UWC Phone and Broadband
17/10/2022	Business Card	BUSCARD	1,765.26		280.88	4445	160	1,392.40	5 x Rectangular Tilting Tables
						4140	110	79.99	Microsoft 36
						4690	190	11.99	Zoom Subscription
19/10/2022	Lighting & Illumination Techno	2601	12,796.80		2,132.80	4330	140	10,664.00	Festive Lighting Payment 2of3
19/10/2022	Option Hygiene Ltd	2602	107.28		17.88	4455	160	89.40	Caretaker Uniform
19/10/2022	Lancashire County Council	DD	533.71			4020	110	386.09	Pension Contributions-Sep 2022
						4439	160	147.62	Pension Contributions-Sep 2022
21/10/2022	E.on Next	DD	74.19		3.54	4380	150	70.65	Games Area Electricity
21/10/2022	E.on Next	DD	5.55		0.26	4380	150	5.29	Kickabout Area Electricity
24/10/2022	Fence Gate	2603	480.00		80.00	4350	140	400.00	2023PrideofNelsonAwards
24/10/2022	Borough of Pendle (PBC)	2604	1,295.40		215.90	4380	150	1,079.50	Annual Playground Inspections
26/10/2022	TotalEnergies Gas & Power	DD	160.23		7.63	4100	160	152.60	UWC Electricity
26/10/2022	Zurich Municipal	2605	480.20			4650	190	428.75	Insurance 01/10/22-30/09/23
						4650	190	51.45	Insurance Premium Tax (IPT)
27/10/2022	Peninsula Business Services	DD	229.25		36.42	4680	190	182.10	Professional HR Service
						4680	190	9.58	Insurance
						4680	190	1.15	Insurance Premium Tax (IPT)
30/10/2022	Vodafone	DD	89.53		13.26	4150	110	24.94	Mobile Phone Charges - Office
						4100	160	41.33	Mobile Phone Charges-Caretaker
						4100	160	10.00	Insurance
Total Payments for Month			26,638.78	0.00	4,204.64			22,434.14	
Balance Carried Fwd			1,530,257.13						
Cashbook Totals			1,556,895.91	0.00	4,204.64			1,552,691.27	

## Detailed Income &amp; Expenditure by Budget Heading 31/10/2022

Month No: 7

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>100 Income</b>								
1076 Precept	0	690,945	644,325	(46,620)			107.2%	
1077 Heritage Lottery Grant	1,888	1,888	0	(1,888)			0.0%	
Income :- Income	<b>1,888</b>	<b>692,833</b>	<b>644,325</b>	<b>(48,508)</b>			<b>107.5%</b>	<b>0</b>
<b>Net Income</b>	<b>1,888</b>	<b>692,833</b>	<b>644,325</b>	<b>(48,508)</b>				
<b>110 Administration</b>								
4000 Clerk Salary Tax + NI	0	0	38,950	38,950		38,950	0.0%	
4010 Employer Pension	0	0	2,690	2,690		2,690	0.0%	
4020 Assistant Clerk Salary Tax+ NI	386	15,377	16,440	1,063		1,063	93.5%	
4025 Casual admin staff	457	10,420	0	(10,420)		(10,420)	0.0%	
4110 Postage	0	0	250	250		250	0.0%	
4120 Stationery/Office Administrati	0	809	1,000	191		191	80.9%	
4121 Miscellaneous	0	32	500	468		468	6.4%	
4125 Website & Email Hosting Accs	0	836	2,500	1,664		1,664	33.4%	
4130 Room Hire	0	0	600	600		600	0.0%	
4140 Computer Equipment & Software	80	822	1,000	178		178	82.2%	
4142 Office Furniture	0	0	1,000	1,000		1,000	0.0%	
4150 Telephone, Mobile & Broadband	46	347	650	303		303	53.4%	
4160 Clerk Expenses	0	0	100	100		100	0.0%	
4921 Election Costs	0	0	5,000	5,000		5,000	0.0%	
Administration :- Indirect Expenditure	<b>970</b>	<b>28,642</b>	<b>70,680</b>	<b>42,038</b>	<b>0</b>	<b>42,038</b>	<b>40.5%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(970)</b>	<b>(28,642)</b>	<b>(70,680)</b>	<b>(42,038)</b>				
<b>120 Allotments</b>								
1240 Allotment Rents & Water income	0	(9,000)	10,929	19,929			(82.3%)	
Allotments :- Income	<b>0</b>	<b>(9,000)</b>	<b>10,929</b>	<b>19,929</b>			<b>(82.3%)</b>	<b>0</b>
4200 Allotments Maintenance	0	2,820	10,929	8,109		8,109	25.8%	
Allotments :- Indirect Expenditure	<b>0</b>	<b>2,820</b>	<b>10,929</b>	<b>8,109</b>	<b>0</b>	<b>8,109</b>	<b>25.8%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>0</b>	<b>(11,820)</b>	<b>0</b>	<b>11,820</b>				
<b>130 Ward Initiative &amp; Small Grants</b>								
4210 WIF Bradley	0	0	1,000	1,000		1,000	0.0%	
4215 WIF Clover Hill	0	0	1,000	1,000		1,000	0.0%	
4220 WIF Marsden	0	0	1,000	1,000		1,000	0.0%	
4225 WIF Southfield	0	0	1,000	1,000		1,000	0.0%	
4230 WIF Walverden	0	912	1,000	88		88	91.2%	

## Detailed Income &amp; Expenditure by Budget Heading 31/10/2022

Month No: 7

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4235 WIF Whitefield	0	0	1,000	1,000		1,000	0.0%	
4240 Small Grants Awarded	0	2,000	10,000	8,000		8,000	20.0%	
Ward Initiative & Small Grants :- Indirect Expenditure	0	2,912	16,000	13,088	0	13,088	18.2%	0
<b>Net Expenditure</b>	<b>0</b>	<b>(2,912)</b>	<b>(16,000)</b>	<b>(13,088)</b>				
<b>140 Events</b>								
4280 Easter Event	0	0	5,000	5,000		5,000	0.0%	
4290 Summer Event Football Marathon	0	2,619	5,000	2,381		2,381	52.4%	
4300 Food Festival	0	5,000	5,000	0		0	100.0%	
4310 Lancashir Day & Xmas Switch On	0	1,219	14,000	12,781		12,781	8.7%	
4330 Town Centre Christmas Lights	10,831	21,495	35,000	13,505		13,505	61.4%	
4340 Community Cohesion	0	0	5,000	5,000		5,000	0.0%	
4350 Events General	400	21,041	5,000	(16,041)		(16,041)	420.8%	
4710 Uniform	0	0	1,000	1,000		1,000	0.0%	
Events :- Indirect Expenditure	11,231	51,374	75,000	23,626	0	23,626	68.5%	0
<b>Net Expenditure</b>	<b>(11,231)</b>	<b>(51,374)</b>	<b>(75,000)</b>	<b>(23,626)</b>				
<b>150 Transferred Services</b>								
4380 MUGAs-Maintenance & Inspection	1,155	6,482	21,000	14,518		14,518	30.9%	
4381 MUGA/Play Area-Imprvm/renewals	0	3,739	5,000	1,261		1,261	74.8%	
4390 CCTV Monitoring	0	23,854	31,500	7,646		7,646	75.7%	
4400 Parks	0	0	128,000	128,000		128,000	0.0%	
4410 Roadside Seats-Maint+Inspectio	0	0	5,000	5,000		5,000	0.0%	
Transferred Services :- Indirect Expenditure	1,155	34,075	190,500	156,425	0	156,425	17.9%	0
<b>Net Expenditure</b>	<b>(1,155)</b>	<b>(34,075)</b>	<b>(190,500)</b>	<b>(156,425)</b>				
<b>160 Unity Hall</b>								
1210 Unity Hall Income (do not use)	0	0	7,500	7,500			0.0%	
1211 Unity Hall Room/Cafe Hire	0	4,700	0	(4,700)			0.0%	
1213 Music System Hire	0	340	300	(40)			113.3%	
1214 Office Tenancy Income	0	917	0	(917)			0.0%	
Unity Hall :- Income	0	5,957	7,800	1,843			76.4%	0
4100 Utilities - Unity Centre	243	2,049	10,000	7,951		7,951	20.5%	
4101 Trade Waste&Sanitary/Nappy dis	202	1,401	1,400	(1)		(1)	100.0%	
4105 Hard Wire Test + Elec Call Out	0	0	500	500		500	0.0%	
4106 Building Compliance Costs	0	150	1,000	850		850	15.0%	
4107 Lift Maintenance + Costs	0	1,422	500	(922)		(922)	284.4%	

## Detailed Income &amp; Expenditure by Budget Heading 31/10/2022

Month No: 7

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4108 Boiler maintenance + Gas Safet	0	0	1,000	1,000		1,000	0.0%	
4109 Music License	0	0	2,000	2,000		2,000	0.0%	
4115 Heritage Lottery Funding	0	240	0	(240)		(240)	0.0%	
4430 Renovation/Proj/Match Funding	0	0	15,000	15,000		15,000	0.0%	
4431 Repairs & Renewals	0	40	1,500	1,460		1,460	2.7%	
4439 Caretakers Salary Tax + NI	148	6,233	12,500	6,267		6,267	49.9%	
4440 Caretaking/Managmnt-Contractor	0	0	1,500	1,500		1,500	0.0%	
4441 Cleaning Supplies & Equipment	0	1,399	1,500	101		101	93.3%	
4445 Equipment/Furniture Costs-UWB	1,392	1,972	1,000	(972)		(972)	197.2%	
4450 CCTV & Burgler Alarm System	0	0	500	500		500	0.0%	
4453 Professional Fees - UWB Centre	0	216	1,000	784		784	21.6%	
4455 Miscellenous - UWB Centre	89	249	1,500	1,251		1,251	16.6%	
4457 Climate Emergency Fund	0	0	5,000	5,000		5,000	0.0%	
Unity Hall :- Indirect Expenditure	<b>2,075</b>	<b>15,372</b>	<b>57,400</b>	<b>42,028</b>	<b>0</b>	<b>42,028</b>	<b>26.8%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(2,075)</b>	<b>(9,416)</b>	<b>(49,600)</b>	<b>(40,184)</b>				
<u>170 Projects</u>								
4500 Special Projects/ Other	0	17,904	30,000	12,096		12,096	59.7%	
4510 Highways Projects	0	0	200,000	200,000	27,000	173,000	13.5%	
4511 Dropped Kerb Grants	0	0	7,500	7,500		7,500	0.0%	
4520 Hanging Baskets	5,408	31,459	22,000	(9,459)		(9,459)	143.0%	
4570 Climate Emergency Fund	0	0	5,000	5,000		5,000	0.0%	
Projects :- Indirect Expenditure	<b>5,408</b>	<b>49,363</b>	<b>264,500</b>	<b>215,137</b>	<b>27,000</b>	<b>188,137</b>	<b>28.9%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(5,408)</b>	<b>(49,363)</b>	<b>(264,500)</b>	<b>(215,137)</b>				
<u>180 Handyman Scheme</u>								
4600 Handyman Labour	0	2,366	5,000	2,635		2,635	47.3%	
4610 Handyman Materials	0	3,606	1,000	(2,606)		(2,606)	360.6%	
4620 Handyman Equipment	0	0	1,000	1,000		1,000	0.0%	
4621 Quad Bike Maint/Repairs	0	1,141	0	(1,141)		(1,141)	0.0%	
Handyman Scheme :- Indirect Expenditure	<b>0</b>	<b>7,112</b>	<b>7,000</b>	<b>(112)</b>	<b>0</b>	<b>(112)</b>	<b>101.6%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>0</b>	<b>(7,112)</b>	<b>(7,000)</b>	<b>112</b>				
<u>190 Professional Fees</u>								
4650 Insurance	480	2,466	2,500	34		34	98.6%	
4660 Audit (Internal & External)	0	83	1,500	1,417		1,417	5.6%	
4665 Accountancy Fees	0	0	500	500		500	0.0%	
4670 Legal Fees	0	4,793	17,500	12,707		12,707	27.4%	

## Detailed Income &amp; Expenditure by Budget Heading 31/10/2022

Month No: 7

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4680 HR & H&S Support Services	1,103	2,305	3,000	695		695	76.8%	
4690 Subscriptions	12	2,523	225	(2,298)		(2,298)	1121.4%	
4695 Payroll Service	0	0	980	980		980	0.0%	
Professional Fees :- Indirect Expenditure	<u>1,595</u>	<u>12,170</u>	<u>26,205</u>	<u>14,035</u>	<u>0</u>	<u>14,035</u>	<u>46.4%</u>	<u>0</u>
<b>Net Expenditure</b>	<u>(1,595)</u>	<u>(12,170)</u>	<u>(26,205)</u>	<u>(14,035)</u>				
<b>210 Training &amp; Travel Costs</b>								
4750 Training Expenses inc travel	0	0	1,750	1,750		1,750	0.0%	
4760 Travel Costs (outside parish)	0	0	250	250		250	0.0%	
Training & Travel Costs :- Indirect Expenditure	<u>0</u>	<u>0</u>	<u>2,000</u>	<u>2,000</u>	<u>0</u>	<u>2,000</u>	<u>0.0%</u>	<u>0</u>
<b>Net Expenditure</b>	<u>0</u>	<u>0</u>	<u>(2,000)</u>	<u>(2,000)</u>				
<b>220 Environment Committee</b>								
4800 Enviromental Projects	0	0	2,400	2,400		2,400	0.0%	
4810 Climate Emergency Fund	0	0	5,000	5,000		5,000	0.0%	
Environment Committee :- Indirect Expenditure	<u>0</u>	<u>0</u>	<u>7,400</u>	<u>7,400</u>	<u>0</u>	<u>7,400</u>	<u>0.0%</u>	<u>0</u>
<b>Net Expenditure</b>	<u>0</u>	<u>0</u>	<u>(7,400)</u>	<u>(7,400)</u>				
<b>230 Promotional &amp; Marketing</b>								
4530 Annual Newsletter	0	5,513	2,500	(3,013)		(3,013)	220.5%	
4540 Publicity & Marketing	0	300	5,000	4,700		4,700	6.0%	
4580 Climate Emergency Fund	0	0	5,000	5,000		5,000	0.0%	
Promotional & Marketing :- Indirect Expenditure	<u>0</u>	<u>5,813</u>	<u>12,500</u>	<u>6,687</u>	<u>0</u>	<u>6,687</u>	<u>46.5%</u>	<u>0</u>
<b>Net Expenditure</b>	<u>0</u>	<u>(5,813)</u>	<u>(12,500)</u>	<u>(6,687)</u>				
<b>250 Revive Cafe - UWB Centre</b>								
1200 Cafe & Catering Income	0	0	13,500	13,500			0.0%	
Revive Cafe - UWB Centre :- Income	<u>0</u>	<u>0</u>	<u>13,500</u>	<u>13,500</u>			<u>0.0%</u>	<u>0</u>
4030 Cater Co-ordtr Salary Tax + NI	0	0	20,000	20,000		20,000	0.0%	
4031 Catering Assit-Salary Tax + NI	0	0	7,740	7,740		7,740	0.0%	
4032 Casual work (catering)	0	0	500	500		500	0.0%	
4035 Volunteer Expenses	0	0	200	200		200	0.0%	
4460 Cafe & Catering Supplies	0	0	11,300	11,300		11,300	0.0%	
4470 Catering Equipment Repairs&Ren	0	0	1,000	1,000		1,000	0.0%	
Revive Cafe - UWB Centre :- Indirect Expenditure	<u>0</u>	<u>0</u>	<u>40,740</u>	<u>40,740</u>	<u>0</u>	<u>40,740</u>	<u>0.0%</u>	<u>0</u>
<b>Net Income over Expenditure</b>	<u>0</u>	<u>0</u>	<u>(27,240)</u>	<u>(27,240)</u>				

## Detailed Income &amp; Expenditure by Budget Heading 31/10/2022

Month No: 7

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	1,888	689,790	676,554	(13,236)			102.0%	
Expenditure	22,434	209,653	780,854	571,201	27,000	544,201	30.3%	
<b>Net Income over Expenditure</b>	<u>(20,546)</u>	<u>480,137</u>	<u>(104,300)</u>	<u>(584,437)</u>				
<b>Movement to/(from) Gen Reserve</b>	<u>(20,546)</u>	<u>480,137</u>						