

Nelson Town Council  
Budget Setting 2020/21

Cttee Key	Description	Approved Budget 2017/18 £	Approved Budget 2018/19 £	Approved Budget 2019/20 £	Budget Adjustments 2020/21 £	Approved BUDGET 2020/21 £	Budget Adjustments 2021/22 £	Proposed Budget 2021/22 £	Notes
<b>EXPENDITURE</b>									
<b>Finance and General Purpose Committee</b>									
fgp	4000 Clerk Salary and Oncosts (Tax and NI)	17,300	25,000	37,450	750	38,200	9,500	28,700	Reduced 30 hour post for Clerk as Personnel Committee resolution
fgp	4010 Employer Pension Contribution		1,740	2,590	50	2,640	-	2,640	**Check if contribution has changed**
fgp	4020 Asst. Clerk Salary and Oncosts (Tax and NI)		6,620	15,800	320	16,120	3,500	19,620	Assistant clerk hours increased to 30 hours and salary pro rata to 28,700 as per personnel committee resolution
fgp	4021 RFO Salary and Oncosts (Tax and NI)		-	-	-	-	5,000	5,000	New RFO role separated from clerk role as per personnel committee resolution
fgp	4110 Postage	100	100	250	-	250	-	250	
fgp	4120 Stationery/Office Admin.	500	600	1,000	-	1,000	-	1,000	
fgp	4121 Miscellaneous	3,000		500	-	500	-	500	
fgp	4125 Website			1,000	-	1,000	-	1,000	
fgp	4130 Room Hire	100	100	100	250	350	-	350	
fgp	4140 Computer Equipment & Software	603	600	1,000	-	1,000	-	1,000	
fgp	4142 Office Furniture			1,000	-	1,000	-	1,000	
fgp	4150 Telephone, Mobile & Broadband	250	500	650	-	650	-	650	
fgp	4160 Clerk Expenses	100	100	100	-	100	-	100	
fgp	4921 Election Costs	15,000	20,000	20,000	(15,000)	5,000	-	5,000	EARMARKED RESERVE
fgp	4210 WIF Bradley	1,000	1,000	1,000	-	1,000	-	1,000	
fgp	4215 WIF Clover Hill	1,000	1,000	1,000	-	1,000	-	1,000	
fgp	4220 WIF Marsden	1,000	1,000	1,000	-	1,000	-	1,000	
fgp	4225 WIF Southfield	1,000	1,000	1,000	-	1,000	-	1,000	
fgp	4230 WIF Walverden	1,000	1,000	1,000	-	1,000	-	1,000	
fgp	4235 WIF Whitefield	1,000	1,000	1,000	-	1,000	-	1,000	
fgp	4240 Small Grants Awarded	10,000	10,000	10,000	-	10,000	-	10,000	
fgp	4380 MUGA's - Mtce & Inspection	20,688	30,000	20,000	1,000	21,000	-	21,000	
fgp	4381 MUGA's/Play Areas - Improvement and Renewals			60,000	(35,000)	25,000	25,000	-	INVESTMENT EARMARKED RESERVE Estimated for works = £85k: £60k budgeted for in 2019/20 so £25k budget in 2020/21
fgp	4390 CCTV Monitoring	18,147	25,000	18,500	6,500	25,000	-	25,000	
fgp	4400 Parks	32,664	65,327	58,000	35,000	93,000	-	93,000	As per SLA (*check for inflation) with PBC for maintenance plus contingency
fgp	4410 Roadside Seats - Mtce & Inspection			10,000	(5,000)	5,000	2,000	3,000	Reduced as recently improved installation of seats
fgp	4411 Roadside Seats - Renewals			5,000	-	5,000	4,000	1,000	Reduced as recently improved installation of seats
fgp	4500 Special Projects/Other	33,580	35,000	35,000	5,000	40,000	30,020	70,020	Covid related initiatives envisaged - Nelson in Bloom
fgp	4510 Highways Projects		60,000	90,000	110,000	200,000	28,000	172,000	Reduced due to GPC requirement
fgp	4511 Highways Projects - Dropped Kerbs Grants				10,000	10,000	-	10,000	
fgp	4520 Hanging/Vrail Baskets	3,420	3,420	3,000	2,000	5,000	5,000	10,000	Increased budget to manage increase in hanging and railing baskets
fgp	4600 Handyman Labour	15,000	17,000	5,000	-	5,000	2,000	7,000	Additional jobs envisaged
fgp	4610 Handyman Materials	2,000	2,000	1,000	-	1,000	500	1,500	as above
fgp	4620 Handyman Equipment	2,000	2,000	1,000	-	1,000	500	1,500	as above
fgp	4650 Insurance	2,400	2,400	2,500	-	2,500	-	2,500	
fgp	4660 Audit (Internal and External)	960	960	1,500	-	1,500	-	1,500	
fgp	4665 Accountancy Fees			500	-	500	-	500	
fgp	4670 Legal Fees	1,200	1,200	1,200	-	1,200	16,300	17,500	Ongoing employment issue and advice on financial governance
fgp	4680 HR and H&S Support Services	9,000	3,000	3,000	3,000	6,000	7,500	13,500	ongoing case requiring HR services additional support
fgp	4690 Subscriptions			225	-	225	-	225	
fgp	4695 Payroll Service			220	380	600	900	1,500	since transfer to Blackburn the annual fee is £1500
fgp	4750 Training Expenses (Including travel)	75	75	1,750	-	1,750	-	1,750	
fgp	4760 Travel Costs (outside the Parish)	75	75	250	-	250	-	250	
<b>TOTAL - Finance and General Purpose Budget</b>		<b>194,162</b>	<b>318,817</b>	<b>415,085</b>	<b>119,250</b>	<b>534,335</b>	<b>2,720</b>	<b>537,055</b>	
<b>Events, Promotions and Marketing Committee</b>									
emp	4280 Easter Event		5,000	5,000	-	5,000	5,000	-	no event expected due to covid
emp	4290 Summer Event Football Marathon		5,000	5,000	-	5,000	5,000	-	no event expected due to covid
emp	4300 Food Festival	5,000	5,000	5,000	-	5,000	5,000	-	no event expected due to covid
emp	4310 Lancashire Day & Christmas Lights Switch On	10,000	10,000	18,000	-	18,000	18,000	-	no event expected due to covid
emp	4330 Town Centre Christmas Lights	27,000	31,000	31,000	-	31,000	9,000	40,000	Envisaged improvements to 2021 lights display
emp	4340 Community Cohesion	10,000	10,000	10,000	(5,000)	5,000	-	5,000	
emp	4350 Events General	34,000	20,000	10,000	(5,000)	5,000	15,000	20,000	budget for one off event
emp	4710 Uniform		2,400	1,000	-	1,000	-	1,000	
emp	4530 Annual Newsletter	2,000	2,000	2,500	-	2,500	-	2,500	
emp	4540 Publicity and Marketing		15,000	7,500	(2,500)	5,000	-	5,000	
<b>TOTAL - Events, Promotions and Marketing Budget</b>		<b>88,000</b>	<b>105,400</b>	<b>95,000</b>	<b>(12,500)</b>	<b>82,500</b>	<b>9,000</b>	<b>73,500</b>	
<b>Environmental Improvements Committee</b>									
ei	4200 Allotment Mtce	10,929	10,929	10,929	-	10,929	-	10,929	RING-FENCED
ei	4800 Environmental Projects		2,400	2,400	-	2,400	-	2,400	
<b>TOTAL - Environmental Improvements Budget</b>		<b>10,929</b>	<b>13,329</b>	<b>13,329</b>	<b>-</b>	<b>13,329</b>	<b>-</b>	<b>13,329</b>	
<b>Unity Wellbeing Centre Committee</b>									
uwb	4100 Utilities - Unity Centre	10,000	10,000	10,000	-	10,000	-	10,000	
uwb	4101 Trade Waste			1,400	-	1,400	-	1,400	
uwb	4105 Hard Wire Testing and Electrical Call Out			500	-	500	-	500	
uwb	4106 Building Compliance Costs			1,000	-	1,000	-	1,000	
uwb	4107 Lift Mtce and Costs			500	-	500	-	500	
uwb	4108 Boiler Mtce and Gas Safety			1,000	-	1,000	-	1,000	
uwb	4110 Music License			2,000	-	2,000	-	2,000	
uwb	4431 Renovation Projects and Match Funding - contribution to Specific Reserve	50,000	30,000	15,000	-	15,000	-	15,000	
uwb	4431 Repairs and Renewals			1,500	-	1,500	-	1,500	
uwb	4439 Caretakers' Salary and Oncosts (Tax and NI)			12,500	-	12,500	-	12,500	
uwb	4440 Caretaking/Mgt Contract	15,000	15,000	1,500	-	1,500	-	1,500	
uwb	4441 Cleaning Supplies & Equipment			1,500	-	1,500	-	1,500	
uwb	4453 Professional Fees - UWB Centre			1,000	-	1,000	-	1,000	
uwb	4445 Equipment & Furniture - UWB			1,000	-	1,000	-	1,000	
uwb	4450 CCTV & Burglar Alarm			500	-	500	-	500	
uwb	4455 Miscellaneous - UWB			1,500	-	1,500	-	1,500	
uwb	4030 Catering Co-ordinator Salary and Oncosts		18,304	20,000	-	20,000	-	20,000	
uwb	4031 Catering Asst. Salary and Oncosts			7,740	-	7,740	-	7,740	
uwb	4032 Casual Work (Catering)			500	-	500	-	500	
uwb	4035 Volunteer Expenses			200	-	200	-	200	
uwb	4460 Cafe & Catering Supplies		8,000	11,300	-	11,300	-	11,300	
uwb	4470 Catering Equipment Repairs & Renewals		2,000	1,000	-	1,000	-	1,000	
uwb	4115 Heritage Lottery funding				-	23,800	-	23,800	Ring fenced expenditure to be incurred on Unity WBC heritage project
<b>TOTAL - Unity Wellbeing Centre Budget</b>		<b>75,000</b>	<b>83,304</b>	<b>93,140</b>	<b>-</b>	<b>116,940</b>	<b>-</b>	<b>116,940</b>	
<b>TOTAL EXPENDITURE BUDGET</b>		<b>368,091</b>	<b>520,850</b>	<b>616,554</b>	<b>106,750</b>	<b>747,104</b>	<b>6,280</b>	<b>740,824</b>	

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<b>INCOME</b>									
<b>Finance and General Purpose Committee</b>									
fgp	1076 PRECEPT	330,162	452,421	463,647	227,428	691,075	130	690,945	Due to reduced council tax base of £130
fgp	1080 Employer Apprentice Fund				-				
<b>TOTAL - Finance and General Purpose Budget - INCOME</b>		<b>330,162</b>	<b>452,421</b>	<b>463,647</b>	<b>227,428</b>	<b>691,075</b>	<b>130</b>	<b>690,945</b>	
<b>Environmental Improvements Committee</b>									
ei	1240 Allotment Rents & Water Income	10,929	10,929	10,929	-	10,929		10,929	RING-FENCED
<b>TOTAL - Environmental Improvements Budget - INCOME</b>		<b>10,929</b>	<b>10,929</b>	<b>10,929</b>	<b>-</b>	<b>10,929</b>	<b>-</b>	<b>10,929</b>	
<b>Unity Wellbeing Centre Committee</b>									
uwb	1210 Unity Hall Room/Café Hire		7,500	7,500	-	7,500	3,750	3,750	reduced due to covid closures expected
uwb	1211 Unity office rent						4,500	4,500	as above
uwb	1213 Music System Hire			300	-	300	150	150	reduced as above
uwb	1200 Café & Catering Income		10,000	13,500	-	13,500	6,750	6,750	reduced as above
	4115 Heritage Lottery Project					23,800	-	23,800	ring fenced income to be spent on Unity WBC heritage project (line 4115)
<b>TOTAL - Unity Wellbeing Centre Budget - INCOME</b>		<b>-</b>	<b>17,500</b>	<b>21,300</b>	<b>-</b>	<b>45,100</b>	<b>6,150</b>	<b>38,950</b>	
<b>TOTAL INCOME BUDGET</b>		<b>341,091</b>	<b>480,850</b>	<b>495,876</b>	<b>227,428</b>	<b>747,104</b>	<b>6,280</b>	<b>740,824</b>	
<b>NET DEFICIT/(SURPLUS) BUDGET</b>		<b>27,000</b>	<b>40,000</b>	<b>120,678</b>	<b>(120,678)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0 CONTRIBUTION REQUIRED FROM GENERAL RESERVE 2021/22 = BALANCED BUDGET</b>

**Reserves position**

Reserve as of 31/01/2021 - £821,384.32  
Less any anticipated outgoings- of £10,284 each month until end of March 2021  
Parks maintenance agreement - £75k approx.  
Highways projects allocated £42k  
Net reserves £683,816.32